



Application for Cross-institutional Course/Subject Enrolment for Research Postgraduate Students

Notes to applicants:

1. Please refer to the webpage of the course/subject offering institution for the respective notes.
2. Please submit the completed form to the Graduate School/Registry/Research Office of your home institution for endorsement.

I. Personal Particulars

Name in English (in block letters; please use the name as stated in your HKID card)

Surname:
 Given Names:

Name in Chinese: Title: Dr./Mr./Miss/Mrs./Ms. *
 C.C. Code in HKID: Sex: Male/Female *

Date of Birth : (dd / mm / yyyy) HKID No.: ()

Place of Birth: _____ Place of Legal Nationality: _____

Place of Legal Right of Permanent Residence: _____

Correspondence Address:

Tel. No.: (Office) (Mobile) (Home)

Fax No.:

Email Address:

Emergency Contact Person: _____ Tel. No.: _____

Home Institution: Hong Kong Baptist University

Department: _____

Field of Study: _____

Supervisor(s): _____

Student No.: _____ Degree Programme Currently Enrolled in: PhD/MPhil *

Year of Study: _____ Mode of Study: _____ Full-time/Part-time *

** Please delete as appropriate.*

II. Courses/Subjects Applied For

Academic Year: _____ Semester/Term: _____

Ref No.	Course/Subject Offering Institution	Course/Subject Code	Course/Subject Title
1			
2			

[Please provide appropriate document(s) to support the application if the above subjects have pre- or co-requisite requirements.]

III. Student's Declaration

I declare that the information given in support of this application is accurate and complete. I understand that upon successful application, my data will become part of the student record and may be used for all purposes as prescribed under relevant rules and regulations of the course/subject offering institution. I am entitled to request access to and correction of my personal data. If my application is unsuccessful, the form and all the supporting papers will be destroyed.

I understand that a record of my course/subject result(s) will be sent to my home institution and hereby authorize the course/subject offering institution to release my course/subject result(s) to my home institution.

Student's Signature: _____ Date: _____

IV. Endorsement of Applicant's Home Institution

Endorse * Do not endorse *

Remarks (if any): _____

Signature: _____
Name: _____
Office: Graduate School, Hong Kong Baptist University
Date: _____



* Please tick as appropriate.

V. Approval of the Course/Subject Offering Institution

Ref 1. Subject Code: _____

Approve * Do not approve * [Please provide reasons below.]

Remarks (if any): _____

Signature: _____ Name: _____
Office: _____ Date: _____

Ref 2. Subject Code: _____

Approve * Do not approve * [Please provide reasons below.]

Remarks (if any): _____

Signature: _____ Name: _____
Office: _____ Date: _____

* Please tick as appropriate.